

CENTER JOINT UNIFIED SCHOOL DISTRICT

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“Home of Scholars and Champions”

July 30, 2020

Good Evening Center High School Families and Friends,

With recent clarification from the California Department of Education (CDE) regarding the expectation of daily interaction, Center High School (CHS) has revised and changed our schedule of classes for distance learning. In the previous model Mondays were intended for increased opportunities of intervention, additional tutoring, enrichment, and teacher collaboration. The recent clarification from the CDE on a document titled [Distance Learning Frequently Asked Questions](#) has stated “All students are required to receive daily live interaction with both a certificated employee and their peers for the purpose of instruction, progress monitoring and school connectedness.”

Therefore, please read carefully the following updates and reminders. Updates that have been modified or added are shown with asterisks and been highlighted.

*** School Related Materials:** If your student has been unable to come to Center High School this week to retrieve textbooks, Chromebooks, and other materials, the front office at Center High School will be able to distribute these items starting August 5, 2020, between 8:00 AM and 3:00 PM. If your student is in need of transportation to and from the high school to get these materials, the transportation department of Center Joint Unified is able to help with either bringing the student to and from school or delivering the materials. Students or families are asked to submit a transportation request three days prior and more information on how to submit a request will be made available as soon as it is finalized.

Additionally, if there subsequent materials to pick up from the school—such as supplies for a class or project, workbooks, etc.—teachers will notify students a minimum of two weeks prior to the time the materials will be needed so that students and families are able to arrange a time to come in and pick up items from the front office. We will also be working on a system for students to contact the library and request a book to be checked out and available from the front office.

*** First Week Schedule:** On August 5, 2020, the first day of school, all students will be expected to attend A-Day classes, periods 1 through 4. Thursday will then be a B Day, and the following days will regularly rotate. (The calendar for A and B Days is attached.)

	Monday August 3, 2020	Tuesday August 4, 2020	Wednesday (A Day) August 5, 2020	Thursday (B Day) August 6, 2020	Friday (A Day) August 7, 2020
Prd 1/5	No School	No School	9:00 – 9:55	9:00 – 9:55	9:00 – 9:55
Prd 2/6			10:00 – 10:55	10:00 – 10:55	10:00 – 10:55
Lunch			11:00 – 12:00	11:00 – 12:00	11:00 – 12:00
Prd 3/7			12:00 – 12:55	12:00 – 12:55	12:00 – 12:55
Prd 4/8			1:00 – 1:55	1:00 – 1:55	1:00 – 1:55

*** Weekly Schedule:** Every student (with a full schedule) will be expected to complete a minimum of 320 minutes of work per day including time in online instruction as outlined in the schedule below. If a student has a reduced schedule, such as having early dismissal or late arrival, s/he would have a minimum of 240 or 280 minutes per day. (Please see student workload expectations below for more clarification.)

	Monday (A or B Day)	Tuesday (A or B Day)	Wednesday (A or B Day)	Thursday (A or B Day)	Friday (A or B Day)
Prd 1/5	9:00 – 9:55	9:00 – 9:55	9:00 – 9:55	9:00 – 9:55	9:00 – 9:55
Prd 2/6	10:00 – 10:55	10:00 – 10:55	10:00 – 10:55	10:00 – 10:55	10:00 – 10:55
Lunch	11:00 – 12:00	11:00 – 12:00	11:00 – 12:00	11:00 – 12:00	11:00 – 12:00
Prd 3/7	12:00 – 12:55	12:00 – 12:55	12:00 – 12:55	12:00 – 12:55	12:00 – 12:55
Prd 4/8	1:00 – 1:55	1:00 – 1:55	1:00 – 1:55	1:00 – 1:55	1:00 – 1:55

Teachers will hold 60 minute office hours daily for students to be able to check in or get additional help at any of the following times:

8:00 to 9:00 AM 2:00 to 3:00 PM 3:00 to 4:00 PM.

Every effort will be made to have meetings Monday through Friday at the same time for consistency and will be posted by each teacher.

Daily Attendance: Students are expected to attend every online class session with the teacher and complete work assigned by the due date provided from the teacher.

Grades: Student grades will be based on the traditional letter grades of A – F as outlined in board policy. Official grades and communication of grades with families will continue to be through Aeries and the Parent Portal. Teachers will **NOT** accept late work while in distance learning.

*** Class Participation in Aeries Gradebooks:** In the recent legislation regarding distance learning, Center High School teachers are required to track and monitor “student engagement” which is a combination of participating in online, live class sessions and completing independent work assigned by teachers. In order to track student engagement, a category of ***Class Participation***, worth 1% of a student’s grade, will be added to the gradebook but will be removed prior to grades being officially reported. Therefore, a student’s grade as shown in the Parent Portal may have a margin of error of 1% compared to the grades that will be officially reported.

Student Workload Expectations: Students are expected to complete a minimum amount of work per week as outlined below:

- If enrolled in 6 classes: 240 minutes of work per day, Monday through Friday
- If enrolled in 7 classes: 280 minutes of work per day, Monday through Friday
- If enrolled in 8 classes: 320 minutes of work per day, Monday through Friday

Live, online class sessions are considered part of the minimum amount of time students are working and attendance at class meetings is mandatory.

School Related Forms: All school related forms that were sent home during the first days of school in previous years have been compiled into a form that all students and families are asked to acknowledge. The form can be accessed by clicking [here](#) or entering the following URL in your internet browser:

<https://forms.gle/N415avPRW3gs9YJJ6>

Sincerely,

Jerald Ferguson

Center High School Principal